



Turner Hire Drive Environmental Management System Manual

GENERAL ENVIRONMENTAL POLICY STATEMENT

1. Turner Hire Drive regards the prevention of pollution and to comply with relevant requirements to promotion of Environmental Management measures as a mutual objective for Management and Employees at all levels.
2. It is therefore the company Policy to do all that is reasonable to ensure that any/all environmental issues are assessed and reviewed relating to products, processes, purchasing, waste, the buildings and sites in general and employees.
3. In particular, the Company has a responsibility to:
4.
 - (a) Provide, update and maintain information and records to monitor the Company's progress.
 - (b) Provide training and instructions to enable employees to perform their duties efficiently and in an environmentally conscious manner.
 - (c) To make available all necessary devices and equipment and to supervise their use.
 - (d) To maintain a constant and continuing interest in Environmental Management matters applicable to the Company's activities for its management/supervision to set an example in their behaviour.
 - (e) Set environmental objectives and targets, put in place a programme to achieve these and monitor ongoing performance.
 - (f) Ensure sub-contractors, visitors and customers are fully aware of the Company's policies and objectives.
5. Employees have a duty to co-operate in this objective:
 - (a) By working safely and efficiently and in an environmentally friendly manner.
 - (b) By using any specific equipment provided and by meeting statutory obligations.
 - (c) By adhering to Company procedures jointly agreed on their behalf, for ensuring an environmentally conscious workplace.
 - (d) By reporting or communicating any incidents and ideas that will assist the Company to initiate further improvements to its policies and working practices.

It is the policy of Turner Hire Drive that operations undertaken by this company shall be carried out, primarily to meet all Environmental legislation, and in compliance with our clients' system. In addition, the Company will strive to achieve continuous improvement and prevention of pollution in our environmental performance.

The scope of this EMS covers elements which could have an environmental impact and are within the areas which can be monitored and over which the company has a degree of control. This scope covers all of THD's branches in Scotland as outlined in **Section 7.1** and specifically relates to the maintenance, repair and cleaning of THD fleet vehicles together with associated administrative functions. The scope DOES NOT include the use of the vehicles themselves.

This policy forms the basis of improving management of the Environmental issues surrounding the Company and its products. Its effectiveness will come from the individuals and combined efforts of all employees to ensure its success.

Signed 
(Margaret Clark)
Managing Director

Date 1st January 2015

This document will be reviewed and issued annually or in response to regulatory compliance requirements.